

# Internal Operations Manager / PMO (m/f/d)

Location: Berlin, Germany

## About us:

wonder is EdTech in the Metaverse. We develop HR training in Virtual Reality, powered by Artificial Intelligence. We have a scalable, technology-based, low-cost solution for upskilling and reskilling millions of employees worldwide. It is fully remote and COVID-safe.

We're a young, fast-growing technology company based in Berlin, led by experienced entrepreneurs. Our mission is to transform and empower people and organizations. We do this using Virtual Reality experiences and ethical Artificial Intelligence.

You can learn more about us at <https://wonder.io/>

Our Internal Operations are growing incredibly fast.

We are looking for an Internal Operations Manager with the clear goal of the person taking over very fast full responsibility for everything Operations at wonder.

## How we see you:

- Commitment: taking full responsibility for your work; we are in this together and we do our best
- Customer Collaboration: listening to customers and caring for them
- Quality: delivering the best results in the given circumstances
- Entrepreneurship: getting things done
- Open Communication: talking - openly, respectfully; no holding back, no beating around the bush

## Needed basics:

- Project management/ PMO experience: accurate, well organized, independent, refreshing in communication
- Good command of business English
- Availability of 2-3 days per week

## What will give you the edge in the application process:

- Having your own thoughts and points of view, filtered through humbleness - clearly understanding that you do not know everything (nobody does)
- Interest in personal development and having your own practice

## What we offer:

- Working directly with the founder, Mihai Streza (extensive strategy consulting and entrepreneurial experience) and the co-founders: experienced, well-balanced, no-nonsense people
- The highest degree of autonomy: you deliver, you do it your way
- Engagement with the core topic at all times - personal development - and the hottest technologies around: Virtual Reality and Artificial Intelligence
- A diverse, international team, driven by the AQAL 6 P's: The Parity of Planet, People and Profit - with Passion and Purpose

*We particularly encourage applications from women, disabled and Black, Asian, and Minority Ethnic (BAME) candidates, as these groups are underrepresented throughout the technology industry.*

Send your application to:

[mihai@wonder.io](mailto:mihai@wonder.io)